**THE RICHMOND BEEKEEPERS ASSOCIATION**

**BY-LAWS**

ARTICLE I

Association Meetings

Meetings

A. Regular meetings shall be held monthly on the second Thursday of each month, or at a time and place to be determined by the Executive Committee and announced in the monthly Newsletter or Social Media.

B. Special meetings may be called by the President and or by petition of 20 percent of the members, or by a majority of members of the Executive Committee. Only the business for which a special meeting has been called shall be discussed at that meeting. A reasonable

effort shall be made to notify all members.

C. The annual meeting shall be held in June of each year. The purpose of this meeting shall be to install officers to serve during the following term.

D. Thirty percent of the voting membership shall constitute a quorum at any meeting. In the event of insufficient attendance at any regular meeting, business may be conducted upon a 3/4 vote of those present, subject to ratification at the next regular meeting where a quorum is present.

E. Only Regular and Senior members in good standing, and Life members shall be allowed to vote.

F. Members in good standing are members whose dues are not in arrears.

G. The regular order of business may be:

1. Invocation

2. Introduction of New Members, Visitors and Guests

3. Announcements

4. Reading and Approval of Minutes

5. Treasurer's Report

6. Report of Officers and Standing Committees

7. Report of Special Committees

8. Unfinished Business

9. New Business

10. Program

11. Questions and Answers

12. Adjournment and Social Hour

H. In the absence of rules in The Constitution or By-Laws "Robert's Revised Rules of Order" shall govern the proceedings of all meetings of the Association.

ARTICLE II

Association Officers

A. The elected officers of this Association shall consist of a President, a First Vice President, a Second Vice President, a Secretary and a Treasurer. Together they shall constitute the Executive Committee.

B. The Executive Committee shall appoint a Newsletter Editor, Website Manager, Equipment Manager and a Social Media Manager, they may also appoint other positions as needed.

ARTICLE III

The Executive Committee

1. Membership

The Executive Committee shall consist of the President, the Vice Presidents, the Secretary, and the Treasurer.

1. Meetings

The Executive Committee shall meet at the call of the President not less than 3 times a year, provided each member is personally notified of the time and place of such meeting at least 48 hours in advance. A majority of the members of the Committee shall constitute a quorum.

1. Duties

It shall be the duty of the Executive Committee to consider and discuss all matters pertaining to the general welfare of the Association, to review all reports, and to present recommendations to the Association. They shall act in matters committed to them by the Association. In the case of an emergency, they shall have power to act on behalf of the Association between regular membership meetings.

ARTICLE IV

Nominations and Elections of Officers

Procedure

A. A nominating committee of at least three (3) shall be appointed by the President at the April meeting.

B. A Call for Nominations will be communicated in May.

C. The nominating committee shall present a slate of candidates at the June meeting, with additional nominations taken from the floor. The slate of candidates will be announced to the membership before June 1

D. The Nominating committee shall announce the candidates to the membership at the June meeting.

E. The voting will take place by attending members place in the June meeting including all proxies. The results will be announced at the June meeting.

F. All officers shall be elected by a majority vote. The officers elected shall be installed at the July meeting and shall assume their respective duties immediately.

G. In case of a vacancy in an elective office, the Association shall elect a successor to fill the unexpired term at the next regular meeting, and the elected officer shall assume office immediately.

Term

All elected officers shall serve for a term of two years. All elected officers will not serve more than two consecutive terms in the same office.

ARTICLE V

Duties of Officers

President

Shall preside at all meetings of the Association, and of the Executive Committee. And may appoint committees, with approval of the Executive committee.

First Vice President

Shall perform the duties of the President in his/her absence, or request, He/She shall also act as the Program Chairman.

Second Vice President

Shall be responsible for membership and attendance.

Secretary

Shall handle general correspondence, record the proceedings of all meetings and submit minutes for adoption at the next regular meeting. The Secretary shall be the custodian of all Association records pertaining to the office, and at the expiration of term of office shall deliver them to the successor to the office.

Treasurer

A.Shall disburse the funds of the Association in accordance with its resolutions and shall prepare and present an estimated budget. Maintain complete records of all assets and liabilities of the Association and prepare an annual financial statement showing all receipts and disbursements of funds of the Association during the fiscal year of July 1st. through June 30th.

B. File all Federal and State Tax and business license renewal forms. He/She will be the SCC Registered Agent for the Association

ARTICLE VI

Committees

The President may appoint such Committees as he deems necessary, which may include, but not limited to:

A. Refreshment

B. Public Relations and Training

C. Auditing

D. State Fair

E. Constitutional Revision

F. Nominating

G. Election

H. Science Museum of Virginia

I. Mentorship

ARTICLE VII

Amendments

These By-Laws may be amended at any regular meeting provided the notice of the proposed change be presented at the preceding regular meeting of the Association.

ARTICLE VIII Membership

1. Regular Membership- Individuals or family members living at the same residence
2. Senior Members – Are members 65 years of age or older.
3. Life Members - Any member upon attaining the age of seventy (70) years shall be made an Life member, provided that they have been an active member for as long as seven (7) years, and that he consents to such change in status
4. Honorary Member- Any person who has made an outstanding contribution to the science of apiculture, or who has rendered services of exceptional value to the Association may, upon the recommendation of the Executive Committee and the majority vote of the membership, be made an honorary member.
5. Virtual Members – Members who desire to communicate and possibly advertise within the RBA but who are unable to physically attend RBA meetings or events. Such members cannot vote or hold office or Committee Chair positions.

ARTICLE IX

Dues

Dues will be for the fiscal year and will be approved by membership vote at the annual meeting.

ARTICLE X Governance

The Richmond Beekeepers Association will be Governed by the Richmond Beekeepers Association Constitution.

These By-Laws adopted by the membership October 14, 1977.

These By-laws amended March 9, 1984 and approved April 13, 1984.

These By-laws amended February 8, 1991 and approved.

These By-laws amended September 13, 1991 and approved October 11, 1991.

These By-laws amended October 11, 1991 and approved November 8, 1991.

These By-Laws amended July 15, 2022 and approved August 11, 2022.